To,

1. All Circle Education Officers's in the State of Punjab.
2. All District Education Officers’s(SE) in the State of Punjab.

Memo No: 11/254-2012 MB(6)/728
Dated: 24.9.15

Subject: Grant of Weekly rest to employees falling in Group 'D' services who are performing the duties of Chowkidars in various Government Schools/Institutions

Sh. Bikram Singh and others filed CWP No 22217 Of 2012 in the Hon’ble Punjab and Haryana High Court, inter-alia, claiming therein that the Chowkidars working in Government schools are not allowed any weekly rest as well as other gazetted holidays and their duty hours should be made at par with other Class-IV employees.

2. The matter for granting weekly rest to Chowkidars has once again been considered by the Government and decision in this regard has been conveyed vide Memo No 21/217/12-3Eds/591151/1, dated 17.09.2015. Keeping in view the difficulties being faced by such class of employees, it has been decided that all employees falling in Group – D’ Services, who are performing the duties of Chowkidars in Government Schools as well as in subordinate offices of the Department of Education may be granted a weekly rest. It may be ensured that the day of such weekly rest should be convenient administratively. It may further be ensured that where there is only a single employee posted in a school/office/institution for performing the duties of Chowkidar, in such cases an another employee of Group ‘D’ services should be entrusted the duties of Chowkidar for a day of weekly rest to be given to Chowkidars on a rotation basis as an alternate arrangement and such employees will not be entitled to any extra remuneration for performing such duties. For making only this alternate arrangement, all employees of Group ‘D’ Services working in different institutions shall be at the disposal of concerned Drawing and Disbusing officer of complex school.

3. These instructions may kindly be adhered to strictly.

Director Public Instructions (SE)